



**DRAFT**

## MINUTES OF KNA SGM

**25 February 2020 at KPSC 7.30pm**

### Attendance Record:

### KNA Executive and Office Bearers

| Position            | Name                  | Position                 | Name                      |
|---------------------|-----------------------|--------------------------|---------------------------|
| Patron              | Brenda Williams       | Fixtures Convenor        | Katie Bonjor              |
| President           | Jo-Anne Perry         | Grading Convenor         | Kissane Gray              |
| Vice President      | Loraine Unicomb       | Grounds Convenor         | David Funk                |
| Secretary           | Helen Pratt - Apology | Jnr. Registrar           | Joanne Keevers            |
| Treasurer           | Ian Eldershaw         | Jnr. Rep Selection Con.  | Stuart Moore – Apology    |
| Executive Committee | Ros Roots             | Spring Comp Coord.       | Tatjana Domazet – Apology |
| Executive Committee | Nicole Sykes          | Rep Liason Officer       | Angela Walker – Apology   |
| Executive Committee | Don Tritton           | Snr. Registrar           | Tanya Sinclair -Apology   |
| Club Coaching Con.  | Louise Woods          | Sen. Rep. Selection Con. | Lisa Duncan – Apology     |
| Umpires Convenor    | Alan Prentice         | Umpires Convenor         | Allison Gill - Apology    |

### KNA Committee

| Position                 | Name                  |
|--------------------------|-----------------------|
| NetSetGo Convenor        | Michelle Rae          |
| MPIO                     | Laura Sheridan-Mouton |
| NetSetGo Skills Convenor | Not in attendance     |
| Minute Secretary         | Samantha Brignell     |

|  |                        |
|--|------------------------|
| KMC Liaison Officer/Court Bookings Coordinator | Not in attendance      |
| Junior Assistant Registrar                     | Not in attendance      |
| All Abilities Manager                          | Janet Heberden         |
| All Abilities Coordinator                      | Deb Frost              |
| Senior Assistant Registrar                     | Not in attendance      |
| Spring Comp Registrar                          | n/a                    |
| Spring Comp Umpire Convenor                    | n/a                    |
| Marketing Assistant                            | Barbara Pope – Apology |

**Club Delegates Attendance Record:**

| Club            | Name             | Club             | Name            |
|-----------------|------------------|------------------|-----------------|
| Berowra         | Dana Summerhayes | Lindfield        | Shane Blewitt   |
| Berowra         | Amy Dawson       | North Turramurra | Cheryl Nolan    |
| Corpus Christi  | Sam Bowie        | North Turramurra | Lisa Julian     |
| Corpus Christi  | Edwina Stuart    | Sacred Heart     | Jocelyn Barber  |
| Hornsby Heights | Catriona Dryza   | Sacred Heart     | Apology         |
| Hornsby Heights | Peta Stewart     | St Ives          | Matthew Hillier |
| Killara         | Louise Grant     | St Ives          | Nikki Lindsay   |
| Killara         | Michael Hooton   | Wahroonga        | Steph Sheppard  |
| Kissing Point   | Beth Stewart     | Wahroonga        | Andrew Larratt  |
| Kissing Point   | Katrina Ward     | Warrawee         | Maree Shelley   |
| Lindfield       | Rod Jackson      | Warrawee         | Amber Escott    |
|                 |                  | West Pymble      | Rhonda Dekker   |

|  |  |             |     |
|--|--|-------------|-----|
|  |  | West Pymble | N/A |
|--|--|-------------|-----|

### Life Members Attendance

| Club          | Name                                 |
|---------------|--------------------------------------|
| Kissing Point | Miriam Kluger                        |
| KNA           | Julie Fitzgerald – apology           |
| Brig/BJTS/CC  | Keri Sheraton – apology              |
| Berowra       | Kathy Staggs – apology               |
| Wahroonga     | Ksenija Eberbach – Not in Attendance |
| Wahroonga     | Ken Eberbach                         |
| WST/KNA       | Ruth Havrlant – apology              |
| WST/KNA       | Peter Havrlant – apology             |
| WP            | Berwyn Collings                      |

### NetSetGo Club Coordinators

| Club             | Name   |
|------------------|--|
| Berowra          | Letitia Watson-Leigh – attendance not recorded |
| Corpus Christi   |  |
| Hornsby Heights  | Nicole Sykes                                   |
| Killara          | Liz Mair                                       |
| Kissing Point    | Megan Sancanin                                 |
| Lindfield        | Liz Williams                                   |
| North Turramurra | Lisa Julian                                    |
| Wahroonga        | Steph Sheppard                                 |
| Sacred Heart     | Kate Bell / Jocelyn Barker                     |
| St Ives          | Not recorded                                   |
| Wahroonga        | Not recorded                                   |
| Warrawee         | Not recorded                                   |
| West Pymble      | Jenny Taylor / Jane Huang                      |

Jo-Anne Perry (President KNA) opened the SGM, welcoming all committee and non-committee members

Jo-Anne Perry noted that previous SGM minutes were confirmed at AGM in Nov so there are no Minutes for ratification

**Reports** – None were noted

## Resolutions Required

### Notices of Motion

1. Life membership: Brenda Williams presented motion.
  - a. Proposed to move to 15 years continuous service to KNA
  - b. Proposed committee set up with active life members, KNA president or Executive nominee This committee will be responsible for meeting to consider the nomination and make a recommendation to executive.
  - c. Votes will be submitted via post/electronic mail, through to chair of the committee, to ensure confidentiality. The chair of the committee will be an Active Life member.
  - d. 75% of voting members need to validate/approve and this is done confidentially.
  - e. Limited to 2 nominations a year, maximum.

Questions: Ken – questioned the clause regarding ongoing continuous service – proposed that a change to clause is approved, removing the word ‘continuous service’.

As Moved Brenda move to delete the word continuous and Jo-Anne seconded variation.

No objections to variation. Accepted.

**Vote: Unanimous/carried**

2. Audit Process: Moved by Jo-Anne Perry, seconded by Brenda Williams
  - a. Not enough time to complete audit due to passing of KNA auditor My Wayne Pryor PBA>

No objections to motion

**Vote: Motion carried/accepted**

### Business Arising

1. Berowra Club: 60 years anniversary will take place this year and we are very happy to recognise their wonderful achievement. recognition. Mick Flattery (Berowra Club President)

Jo-Anne Perry suggested that KNA committee would love to celebrate this with Berowra and look forward to celebrations invite. Congratulations to Berowra Club of in 60<sup>th</sup> year of netball in this region.
2. Member Protection Policies update: Laura Sheridan-Mouton (MPIO)
  - Member Protection Policies – Amended since 2019 and presented updated legislation to committee
  - Attachment B of Policy: Complaints forms available for club house at Canoon rd., and Netball NSW website. Any complaints are to be handled by the Grounds committee window for distribution to relevant parties as appropriate. Any matters will be handled on the day or as quickly as possible with notations of follow-up on file. It is the goal of the Complaints process to ensure that we resolve issues as quickly as possible to resolution.
  - Noted updated forms to disciplinary policy – available at Canoon/NSW Website
  - Emergency situations : NSW Police Assistance Line: 131 444; NSW Dept of Community and Justice Line 132 111
  - Please call Laura on 0467037108 if you need to discuss any issues that pertain to the policy
  - Club Secretary /Delegates/New Clubs / Officials will receive the updated policy via email.
  - KNA is requesting clubs to ask coaches and managers, in interest of prioritising the welfare of children, to go through the process of working with children check. Age threshold is 18 yrs. old+

- The club needs to nominate that a working with children checklist is valid to KNA Secretary, as reviewed by 2 members of the club. This needs to be done by day 1 of play. Each club needs to provide volunteers number/dated in the event of being audited.
- All correspondence to KNA Secretary regarding records associated with member protection
- It is imperative that the MPIO is a neutral member of the club, and not an executive member and any matters pertaining to MPIO is held in the strictest confidence for the interest of all parties

#### Questions:

- Raised by Nikki Lindsay (St Ives) – called for spring comp umpires needing support through this process/policy to ensure awareness amongst umpires and players. This was noted to Umpires Convenor, who also requested that clubs refresh the rule book with umpires given the change that has occurred since 2019.
- Raised by Brenda Williams: does the club need to update members beyond 5 years? Jo-Anne Perry confirmed clubs need to keep the accurate record at a club level and the WWC are valid for five years.
  - o Tina Tritton noted it was noted that Service NSW do notify members of 5 yrs. expiry, with 3 months' notice in advance of expiry.
  - o Jo-Anne Perry reiterated that confirmation of checks/maintenance of records by the club to KNA is requested, and clubs are required to keep the records/owner of the record as this is part of their duty of care.
- Raised by Katie Bonjor: should MPIO be a member of committee/or not? Laura: not a requirement to have MPIO separate to committee, but it is highly recommended, and Jo-Anne recommended that clubs do have the MPIO separate to committee to ensure confidentiality and integrity of the role.

#### 3. Hornsby Heights uniform change

- Noted Tanya will send out proposed changes to all clubs, for changes expected in 2021. Clubs to review and provide approval at June SGM.

#### 4. Umpire Variations – presented by Alan Prentice



Memo\_2020 Rules  
of Netball\_Key Amer

- Alan provided an overview of the Netball Australia document (as attached) regarding suspension of players/warnings, game ending / shooting rules; late arrival to court; short passes:
- Umpire Rules/Coaching session scheduled in March
- Jo-Anne noted the performance of Senior B Grade Players hasn't been appropriate.
- Alan noted that this cohort has been an issued, which also means KNA cannot put on junior umpires due to the behaviour of the players/meaning junior umpires can't be tested for their umpire badges
- Peter Steward (Hornsby Heights) proposed: introduction of a Standby Committee Members to support the latter games. Alan to follow up with clubs and supports the recommendation based on availability and credentials.
- Peter Stewart: suggestion instead of duty supervisor, introduce an umpire coach who is more visible?
- Alan – will put out an invitation for this role to be undertaken additionally for Night comp on rotation to support spring comp umpires.

5. Canoon Rd Renovations: Jo-Anne Perry presented
- Jo-Anne noted lights are active at Canoon Rd., however coaches cannot use whistles during evening training A meeting with KMC regarding regulations will take place next week Marinda Taha, Court Booking officer, will be in attendance and relay rules to clubs.
  - Noted new PA system has been installed in addition to the lighting – Congratulations from all at KNA and a great deal of thanks to David Funk for his hard work in working through these upgrades
  - Noted Extra shelter courts 5-8
  - Noted New physio shelter
  - Noted new Walkway lights
  - Advised that KNA are seeking lighting in car park – currently being negotiated with Council

#### **KNA Accounts – presented by Treasurer Ian Eldershaw**

- Ian advised that KNA have not been accounting for GST correctly mainly in regard to building levies. He also advised KNA will need to provide update to tax office as to our requirements.
- It was noted that KNA Capital expenditure/ building fund was now exhausted. Good news that KNA is expecting a \$200k refund from KMC from Community grant in 2020, however more expenditure is yet to flow through. Total cash holdings are \$1.2M positive/KNA cash holders still healthy.
- Jo-Anne noted will need to review KNA 2021 fees, once more is understood regarding impact of GST gap.
- Proposal from Andrew Levitt, that KNA could consider alternative revenue sources: utilise Australian Sports Foundation – people can donate, tax deduct; raffle

#### **Grading update – presented by Kissane Grey**

- Last year, Round Robin cancelled last year, which means lots of teams had to be regraded this year.
- Kissane requested that clubs provide as much information as possible i.e. what colour they played at Loftberg/years of play for each player etc
- Request also for each club to proactively highlight rep players.
- Jo-Anne – request clubs note this in their team 'notes section' on My Netball.
- Request from members as to when Squads and then Teams will be listed on the website. Jo-Anne – noted after Penrith Rep carnival, with rep teams listed as soon teams are finalised. .
- Any questions for clubs regarding points allocation for reps players should be sent to Kissane/grading committee.

#### **General Business – none.**

#### **Elections**

- Jo-Anne advised that KNA need Net-Set-Go skills coordinator; Senior and Junior registrar assistants which are currently vacant .
- Jo-Anne advised if no volunteers, clubs will be requested to provide assistants on rotation basis in regard to registrars as was done successfully in 2019

#### **Committees Nominations:**

- Coaching committee: 3 nominees requested
- Grounds Committee – 2 requested
- No nominations received. Closed

#### **Acknowledgements:**

- Jo-Anne recognised Alan and Ally for their work on umpires performance level, also reflected by Netball NSW who have accepted a substantial number of KNA umpires for metro league.
- Two members of KNA have also been accepted to the Nationals of which we will formally advise within the week. Congratulations to both.
- Alan and Ruth have been accepted into Suncorp Bench Officials pool. Jo-Anne offered her congratulations to Alan and Ruth.

**Meeting closed by Jo-Anne Perry at 857pm on 25 February 2020.**

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